

Sugar Hill Planning Board

December 4, 2024

Members: Arthur Chase, Secretary Amy Venezia, Vice Chairman Steve Monsein, Alternate Kyle Kinsey, Chairman Rob Hayward, Margo Connors, Jim Keefe

Absent: Patty Robertson, Mike Valentine

Guests: Tara Bamford (via Zoom), Jacob Serino, Gardner Kellogg

Chairman Rob Hayward called the meeting to order at 5:30PM on Wednesday, December 4, 2024. On a motion made by Jim Keefe, seconded by Arthur Chase the minutes of the November meeting were moved to be approved. PASSED UNANIMOUSLY

Final Hearing

Jacob Serino

Lot Line Adjustment

Tax Map # 227 Lot 14

Jacob and Gardner Kellogg presented the final plans to the Board. It was noted that their intent was to complete a 2.24-acre lot line adjustment with Jarrett Living Trust. The Serino lot will become 11.03 acres and the Jarrett Living Trust lot will become 7.48 acres. Chairman Hayward reviewed the checklist and noted all requirements were met. On a motion made by Jim Keefe, seconded by Steve Monsein it was moved to accept the lot line adjustment as presented. PASSED UNANIMOUSLY.

Master Plan Review

The Board reviewed Chapter 5 Services, Facilities and Utilities with Tara. The following items were discussed:

- Remove the culvert condition 2016 table
- Add to recommendations under Highways – 2nd bullet will now say continue to develop...
- Amy will send an email to one of the library trustees for an update on where the library is with the updates to the library system
- Add a recommendation under Schools to continue to participate in regional schools
- Tara is still waiting for updates on Police and Fire – Rob will reach out to the Chiefs of those departments
- Chief Ho-Sing-Loy will also be asked to review the Hazard Mitigation section for updates
- Remove Cushing Ridge, Lupine Trail from hiking trails under Recreation. Also remove Sunset Hill Nordic Center. Change Jesseman to Crane Hill Rd under fishing/boating accesses.
- Update from cemeteries will be sent to Tara
- Tara will work on a recommendation for Energy about the town's energy policy
- Recommendation to continue to develop better coverage and continue to work with Grafton County Broadband Committee under Communications
 - **Old Business/New Business**

With no more business, on a motion made by Steve Monsein, seconded by Jim Keefe the meeting was adjourned.

Submitted by:

Amy Venezia,

Planning Board Secretary