

Sugar Hill Cemetery Trustees Meeting Minutes **DRAFT
December 5, 2024 at 6:00pm Crapo Building

Present: Leo Dickinson, Kathy Jablonski, Lynn Kenerson, Larry Sawyer.

Also present: Peter Carbonneau, Sexton.

Regular Business Meeting called to order at 6:00pm by Kathy Jablonski, Chair.

Approval of the Minutes

- Approve the minutes from November 14, 2024
 MOTION: (Sawyer, Kenerson) to approve the minutes as presented.
 VOTE: All in favor.

Sexton’s Report

- Sunnyside lower gate is closed, cones are across the upper entrance. Peter retrieved most of the plastic flowers etc. before the winter weather set in.
- The chain is across the entrance to Streeter District/Lucy Hannah.
- Larry took down the big flags and will store them in the shed for the winter.
- There’s a possibility that Peter will have help 8-10 hours/week for grounds maintenance next summer.

Old Business

- 2024 Budget

2024 BUDGET					
Line Item	Detail		Budget	Actual	Remaining
Monument Cleaning & Repair			3,500.00	2800.00	700.00
Flagpole for SD/H Cemetery			4,000.00	1913.21	2,086.79
Signage			250.00	0	250.00
Road Maint. & Grounds Repair			1,000.00	0	1,000.00
Equipment Rental			2,000.00	0	2,000.00
Misc. Expenses	<i>(see below)</i>		1,750.00	3470.22	-1720.22
	<i>Flags</i>	<i>198.70</i>			
	<i>Electrification of shed</i>	<i>2500.00</i>			
	<i>Flag holders</i>	<i>407.11</i>			
	<i>Landscaping (Audrey C.)</i>	<i>77.00</i>			
	<i>Flags</i>	<i>198.70</i>			
	<i>Eversource</i>	<i>88.71</i>			
TOTAL			12,500.00	8183.43	4,316.57

MOTION (Sawyer, Dickinson) to purchase 2 brochure boxes for approx. \$27 and put the remainder of the 2024 budget toward purchasing the picket fencing for installment in 2025.

VOTE: All in favor.

2023 Credit Carryover		<i>(Approx. amounts)</i>	
Vendor	Detail	Credit	2024 Spent
SH Landscaping	Plant material	400.00	400.00
Audrey Crowe Landscaping	Labor	178.00	178.00
Trackside		850.00	0
Biltwell Fencing		450.00	0

- **2025 Budget**

2025 BUDGET				
Line Item	Detail	Budget	Actual	Remaining
Grading gravel Sunnyside roads (old)		\$1,500		
Grading gravel Sunnyside roads (new)		\$1,300		
Picket fencing and gate at SD/LH		\$1,700		
Annual electricity cost for shed		\$400		
Monument cleaning & repair		\$3,500		
Equipment rental		\$2,000		
LIDAR scanning of Streeter District		\$2,500		
TOTAL		\$12,900.00		

The trustees agree that the paving work (\$21,000) should be a warrant article at town meeting. In addition to asking for this money, we will ask the townspeople to offset the cost of the paving with the use of accumulated interest from the cemetery trust funds. We will know how much we have available when the Trustees of the Trust Funds complete their annual report.

MOTION: (Jablonski, Sawyer) to approve the 2025 budget as presented.

VOTE: All in favor.

MOTION: (Jablonski, Sawyer) to raise \$21,000 through a warrant article to repair the Sunnyside roads to be offset by the interest of the Cemetery Trust Fund.

VOTE: All in favor.

New Business

- Annual Report – The trustees reviewed the final draft and Kathy will submit it ASAP.

Next Meeting: The next scheduled meeting is March 13, 2025 at 6:00pm at the Crapo Building.

Adjournment: The meeting was adjourned at 7:15pm.

Respectfully submitted,
Lynn Kenerson, Secretary